

**Germantown Hills Fire Protection District
313 Prairie Avenue, Germantown Hills, IL 61548
Minutes of February 4, 2025, Board Meeting**

1. Call to Order and Roll Call- Christopher Lee called the regular meeting to order at 6:05 p.m. and roll call was taken. Present: Christopher Lee, President; Bruce Mathes, Treasurer; Greg Neaveill, Secretary.

Also present: Ryan Williamson, Division Chief/Administrator; Jai Windish, Division Chief-EMS; Jacob Williams, Captain., Chip Wilmot, Fire Chief; Mark Shaw, Asst. Chief; Nolan Pray, Asst Chief.

2. Pledge of Allegiance- The Pledge was recited by those in attendance.

3. Approval of Minutes-The minutes from the last meeting were reviewed.

a) Truth and Taxation Hearing December 18, 2024-The board deferred approval of the December 18, 2024, minutes.

b) Regular Meeting of January 7, 2025-A motion was made by Christopher Lee to approve the regular meeting minutes from January 7, 2025, as amended. The motion was seconded by Greg Neaveill. All yeas and no nays. Motion passed #1.

4. Public Comment on Agenda and Non-Agenda Items and Correspondence-There was no public in attendance. Ann Doubet reported there will be a comprehensive plan open house at the Fire House on February 13th from 4-6:00 p.m.

5. Officers' Reports

Fire Chief Chip Wilmot gave his report and equipment updates. The February training is on SCBA emergency procedures, entrapment and self-rescue. The annual truck maintenance was completed on January 25, 2025. The LifePack 35 has arrived. In-service training is ongoing before it is placed into service.

Mark Shaw stated the new website is online and updated the board on upcoming training.

Jake Williams updated the board on the countywide rescue task force. This is a county wide association on how to communicate and work together in the event of a critical mass causality. Jake is working on a grant for the fire station.

Jai Windish discussed the aging report. The billing rates were updated from last month.

Jai noted the need to look at the budget as the EMS health insurance line item is wrong.

Jai noted GEMT hasn't billed the district for the final quarter for 2024 yet so this will be coming.

Ryan Williamson noted the W-2's are incorrect that CAVU sent out as ADP also sent out W-2's. CAVU is unable to generate an EMS report to separate fire and EMS. This is why we changed to CAVU.

Nolan Pray stated most of the items he had were already reported on but the truck maintenance moving forward will be on manufacturer guidelines.

6. Old Business

a) Discussion and possible action regarding Human Resources Policies.

There was no new to report.

b) Discussion and possible action regarding the Paid Leave for All Workers Act.

There was no new report.

c) Discussion and possible action regarding the new Fire Apparatus; Potential delivery date and financing

The new equipment hasn't been delivered yet. Hopefully late February or March.

7. New Business-None

8. Human Resources-Ryan Williamson noted next month they will be approving a new part time EMT.

9. Treasurer Report

a) Presentation of bills and payment of bills. A motion was made by Christopher Lee to approve the payment of the bills. The motion was seconded by Greg Neaveill. All yeas and no nays. Motion passed #2.

b) Review of Financials. Bruce Mathes gave an update on the financials.

10. Secretary Report

a) Review upcoming key dates, submissions, and Annual Schedule of Activities- Upcoming key dates and submissions were reviewed.

b) Review matters to be placed on the agenda for the next meeting

Christopher Lee determined which items needed to be on the next agenda.

11. Meeting Schedule-The next meeting is on March 4, 2025, at 6:00 p.m.

12. Adjournment-A motion was made by Christopher Lee to adjourn the meeting at 7:40 p.m. The motion was seconded by Bruce Mathes. All yeas and no nays. Motion passed #3.

Respectfully submitted,
Ann Doubet, Administrative Clerk