

Germantown Hills Fire Protection District

313 Prairie Avenue, Germantown Hills, IL 61548

Minutes of March 19, 2025, Board Meeting

1. Call to Order and Roll Call- Christopher Lee called the regular meeting to order at 6:00 p.m. and the roll call was taken. Present: Christopher Lee, President; Bruce Mathes, Treasurer; Greg Neaveill, Secretary.

Also present: Ryan Williamson, Division Chief/Administrator; Jacob Williams, Asst. Chief, Mark Shaw, Asst. Chief; Nolan Pray, Asst. Chief, Jed Bauman, EMS

Absent: Jai Windish, Division Chief-EMS, Chip Wilmot, Fire Chief

2. Pledge of Allegiance- The Pledge was recited by those in attendance.

3. Approval of Minutes-The minutes from the last meeting were reviewed.

a) Truth and Taxation Hearing December 18, 2024-The board deferred approval of the December 18, 2024, minutes.

b) Regular Meeting of February 4, 2025-A motion was made by Christopher Lee to approve the regular meeting minutes from February 4, 2025. The motion was seconded by Bruce Mathes. All yeas and no nays. Motion passed #1.

4. Public Comment on Agenda and Non-Agenda Items and Correspondence-There was no public in attendance.

5. Officers' Reports

Jake Williams gave Fire Chief Chip Wilmot's report and equipment updates. The March training was on SCBA emergency procedures, entrapment and self-rescue. LifePack 35 and the new 1602 have arrived. There are a couple of items on order for the new 1602.

Jake Williams reported the rescue task force is trying to get into the testing phase with dispatch.

Mark Shaw stated the training is on pump operations and they are looking to do some burn training at the containers. There is a new person that is interested in volunteering. Mark noted he is working on a beyond visual line of sight waiver.

Nolan Pray stated 1602 is in service. All the equipment has been moved over and there is a list of some small things that need to be completed. They are getting people familiar with the new vehicle with some driving time. Nolan noted they supported Bloomington on a call for a car in the lake, so they were able to get some mutual aid experience.

Ryan Williamson noted there were two bills of sale signed for the new 1602. They will get everyone to sign both of them, that way each party will have an original.

6. Old Business

a) Discussion and possible action regarding Human Resources Policies.

This was deferred.

b) Discussion and possible action regarding the Paid Leave for All Workers Act.

This was deferred.

c) Discussion and possible action regarding the new Fire Apparatus; Potential delivery date and financing

The new equipment has been delivered. Christopher Lee thanked everyone that was involved.

d) Discussion and possible action regarding the 2024 Audit

The FY 24 audit is complete.

e) Discussion and possible action regarding the Decennial Committee

Christopher Lee stated he had looked at other departments on what they had completed in order to meet the requirement for the decennial committee. He was waiting to see if some type of template would be provided from the State but there weren't any guidelines. Lisa Burt and Tim Kaufman need to look at what Christopher has put together. Once this is submitted the district wouldn't have to do anything for ten years. Christopher noted he welcomed any feedback. He will then talk to the committee members and have the attorney review the proposed document.

7. New Business-None

8. Human Resources

a) New Employee-Abigail Lepinski as a Part time EMT

A motion was made by Christopher Lee to approve Abigail Lepinski as a Part Time EMT. The motion was seconded by Bruce Mathes. All yeas and no nays. Motion passed #2.

9. Treasurer Report

a) Presentation of bills and payment of bills. A motion was made by Christopher Lee to approve the payment of the bills. The motion was seconded by Greg Neaveill. All yeas and no nays. Motion passed #3.

b) Review of Financials. Bruce Mathes gave an update on the financials and the FY 24 and FY 25 Audit.

10. Secretary Report

a) Review upcoming key dates, submissions, and Annual Schedule of Activities-

Upcoming key dates and submissions were reviewed. Christopher Lee and Greg Neaveill discussed putting together a schedule of dates of when different items are due.

b) Review matters to be placed on the agenda for the next meeting

Christopher Lee determined which items needed to be on the next agenda.

11. Meeting Schedule-The next meeting is on April 1, 2025, at 6:00 p.m.

12. Adjournment-A motion was made by Christopher Lee to adjourn the meeting at 6:39 p.m. The motion was seconded by Bruce Mathes. All yeas and no nays. Motion passed #4.

Respectfully submitted,
Ann Doubet, Administrative Clerk