

**Germantown Hills Fire Protection District
313 Prairie Avenue, Germantown Hills, IL 61548
Minutes of January 7, 2025, Board Meeting**

1. Call to Order and Roll Call- Christopher Lee called the regular meeting to order at 6:01 p.m. and roll call was taken. Present: Christopher Lee, President; Bruce Mathes, Treasurer; Greg Neaveill, Secretary.

Also present: Ryan Williamson, Division Chief/Administrator; Jai Windish, Division Chief-EMS; Jacob Williams, Captain., Chip Wilmot, Fire Chief; Mark Shaw, Asst. Chief; Nolan Pray, Asst Chief.

Absent: Chad Dawson, Asst. Chief

2. Pledge of Allegiance- The Pledge was recited by those in attendance.

3. Approval of Minutes-The minutes from the last meeting were reviewed.

- a) **Regular Meeting of December 3, 2024-**A motion was made by Christopher Lee to approve the regular meeting minutes from December 3, 2024. The motion was seconded by Greg Neaveill. All yeas and no nays. Motion passed #1.

4. Public Comment on Agenda and Non-Agenda Items and Correspondence-There was no public in attendance.

5. Officers' Reports

Fire Chief Chip Wilmot gave his report and equipment updates. The January training is on fire behavior. The annual truck maintenance is scheduled for January 25, 2025. The ice rescue equipment is starting to come in.

Chad Dawson is retiring from his long-standing service as an assistant chief's position. He will continue to volunteer with the organization. Nolan Pray and Mark Shaw were in New York completing the final inspection on the new 1602. The delivery is anticipated to be at the end of January.

6. Old Business

- a) **Discussion and possible action regarding Human Resources Policies.**

There was nothing to report.

- b) **Discussion and possible action regarding the Paid Leave for All Workers Act.**

The board discussed paid leave. The software is not calculating correctly so we will need to contact the company to fix the issue.

- c) **Review of Tax Levy public hearing and submission to Woodford County.**

The tax levy was posted and submitted to the County and the Attorney. The board discussed the public comments from the last meeting.

d) Discussion and possible action regarding the new Fire Apparatus; Potential delivery date and financing

The Fire District is expecting a new apparatus at the end of January. The financing is all lined up. The documentation was received from the accountant, attorney and loan officer.

7. New Business

a) Discussion and possible action regarding Ambulance Fees

The board discussed adjusting the ambulance rates. Jai proposed transport rate increases effective January 1, 2025, per proposed schedule that was presented.

A motion was made by Greg Neaveill to raise the ambulance transport rate as proposed effective January 1, 2025. The motion was seconded by Bruce Mathes. All yeas and no nays. Motion passed #2. The rates have been updated and posted.

b) Discussion and possible action regarding Department communication

The board discussed posting the agenda on the website.

8. Human Resources

a) Appointment of Jake Williams to Assistant Fire Chief

A motion was made by Christopher Lee to approve Jake Williams as Assistant Fire Chief. The motion was seconded by Bruce Mathes. All yeas and no nays, Motion passed #3.

9. Treasurer Report

a) Presentation of bills and payment of bills. A motion was made by Christopher Lee to approve the payment of the bills. The motion was seconded by Bruce Mathes. All yeas and no nays. Motion passed #4.

b) Review of Financials. Bruce Mathes gave an update on the financials.

10. Secretary Report

a) Review upcoming key dates, submissions, and Annual Schedule of Activities-

Upcoming key dates and submissions were reviewed.

b) Review matters to be placed on the agenda for the next meeting

Christopher Lee determined which items needed to be on the next agenda.

11. Meeting Schedule-The next meeting is on February 4, 2025, at 6:00 p.m.

12. Adjournment-A motion was made by Christopher Lee to adjourn the meeting at 7:40 p.m. The motion was seconded by Bruce Mathes. All yeas and no nays. Motion passed #5.

Respectfully submitted,
Ann Doubet, Administrative Clerk