

Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890

September 3, 2024, 6:00 p.m.

Germantown Hills Fire Protection District Board:

Present:

Christopher Lee, President
Bruce Mathes, Treasurer
Greg Neaveill, Secretary

Absent:

Officers/Staff also present:

Jai Windish, Division Chief-EMS
Nolan Pray, Asst Chief
Ryan Williamson, Division Chief/Administrator
Chad Dawson, Asst. Chief
Jacob Williams, Captain

Absent:

Mark Shaw, Asst. Chief
Chip Wilmot, Fire Chief

- 1. Call to Order and Roll Call-** Christopher Lee called the regular meeting to order at 6:00 p.m. and roll call was taken.
- 2. Approval of Minutes-**The minutes from the last meeting were reviewed.
 - a) Regular Meeting of August 6, 2024-**A motion was made by Christopher Lee to approve the regular meeting minutes from August 6, 2024. The motion was seconded by Greg Neaveill. All yeas and no nays. Motion passed #1.
- 3. Public Comment on Agenda and Non-Agenda Items and Correspondence-** There was no public in attendance.

4. Officers Report

Chip Wilmot was not in attendance. His report was provided including the run report and equipment updates. The September training is yet to be determined. Preparations are continuing for the Halloween costume contest.

Ryan Williamson reported they have three new employees that have gone through orientation.

Jai Windish gave the aging report for the board to review. He noted some of the accounts are going to collection. Jai discussed the payment system and that it may need to be set up for electronic payments soon. Jai will be attending the annual compliance conference.

Nolan Pray reported on equipment repairs.

Jacob Williams stated the truck checks are going well, and that next month will be geared toward maintenance.

Chad Dawson reported the ETSB voted to lower fees by 50%.

5. Old Business

- a) **Discussion and possible action regarding the Paid Leave for All Workers Act.**
Bruce Mathes needs to talk to the labor law attorney. So far, he has determined that volunteers don't qualify.
- c) **Discussion and possible action regarding Human Resources Policies.**
This will be deferred.

6. New Business

- a) **General Discussion and awareness review of GHFPD employment and volunteer statuses.**
Christopher Lee stated he would table this with Chip not being in attendance. Ryan Williamson noted it is harder to get employment compensation comparables. He noted we have a high number of part-time employees, but we are still struggling to get all shifts covered. He stated the employment compensation hasn't been looked at since January 1, 2023.

7. Human Resources

- a) **Discussion and Possible Action-New Part time employees-EMT's
Paige Belzer
Audrey Riggerbach
Naomi Bauman**
A motion was made by Christopher Lee to approve the hiring of Paige Belzer, Audrey Riggerbach and Naomi Bauman as part time EMT's. The motion was seconded by Bruce Mathes. All yeas and no nays. Motion passed #2.

8. Treasurer Report

- a) **Presentation of bills and payment of bills**
A motion was made by Christopher Lee to approve the payment of the bills. The motion was seconded by Greg Neaveill. All yeas and no nays. Motion passed #3.
- a) **Review of Financials**
Bruce Mathes gave an update on the financials.

9. Secretary Report

- a) **Review upcoming key dates, submissions, and Annual Schedule of Activities**-Upcoming key dates and submissions were reviewed.
- b) **Review matters to be placed on the agenda for the next meeting**

Christopher Lee determined which items needed to be on the next agenda.

10. Meeting Schedule-The next regular meeting is on October 1, 2024, at 6:00 p.m.

11. Adjournment-A motion was made by Christopher Lee to adjourn the meeting at 6:45 p.m. The motion was seconded by Greg Neaveill. All yeas and no nays. Motion passed #4.

Ann Doubet, Administrative Clerk