

Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890

July 9, 2024, 6:00 p.m.

Germantown Hills Fire Protection District Board:

Present:

Christopher Lee, President
Bruce Mathes, Treasurer

Absent:

Greg Neaveill, Secretary

Officers/Staff also present:

Chip Wilmot, Fire Chief
Ryan Williamson, Division Chief/Administrator
Kevin Meyer, Asst. Chief
Mark Shaw, Asst. Chief
Chad Dawson, Asst. Chief
Nolan Pray, Captain

Absent:

Jai Windish, Division Chief-EMS

- 1. Call to Order and Roll Call-** Christopher Lee called the regular meeting to order at 6:02 p.m. and roll call was taken.
- 2. Approval of Minutes-**The minutes from the last meeting were reviewed.
 - a) Regular Meeting of June 4, 2024-**A motion was made by Christopher Lee to approve the regular meeting minutes from June 4, 2024. The motion was seconded by Bruce Mathes. All yeas and no nays. Motion passed #1.
 - b) Special Board Meeting of June 25, 2024-**A motion was made by Christopher Lee to approve the special board meeting minutes from June 25, 2024. The motion was seconded by Bruce Mathes. All yeas and no nays. Motion passed #2.
- 3. Public Comment on Agenda and Non-Agenda Items and Correspondence-** Ryan Williamson stated the EMS staff received a compliment on making a quick identification of a heart attack and notification to the hospital. Due to that, the patient was sent to the Cath lab within a short time frame of arriving at the hospital.
- 4. Officers Report**

Chip Wilmot gave his report including the run report and equipment updates. The July training will be on auto extrication. Medic 1's overhead door has been repaired. There's no timeline on the 1602 replacement. Life Pack 35 is on order.

Mark Shaw noted for the auto extrication training they have 4 cars coming.

Ryan Williamson stated they have interviewed a couple of new employees which will be approved at the next meeting. The overtime is high this month because of the current situation.

Ryan reported for Jai that the aging report looks good. He noted the fuel needs to be journalized for EMS on the expense report.

Nolan Pray reported on Sunday they helped with a controlled burn.

5. Old Business

- a) **Discussion and possible action regarding scope of Decennial committee's activities.**
Christopher Lee stated Kelly Thannum is working on this and he will follow up with her but there is nothing new to report.
- b) **Discussion and possible action regarding the Paid Leave for All Workers Act.**
Bruce Mathes talked with the attorney. She will be getting back to us, but the volunteers are not applicable to the Paid Leave for all Workers Act.
- c) **Discussion and possible action regarding Human Resources Policies.**
This will be deferred.
- d) **Discussion and possible action to review and finalize budget for current year.**
Bruce Mathes provided a draft budget for review.

6. New Business-None

7. Human Resources

Kevin Meyer is stepping down as Assistant Chief.

A motion was made by Christopher Lee to appoint Nolan Pray as the Assistant Chief. The motion was seconded by Bruce Mathes. All yeas and no nays. Motion passed #3.

8. Treasurer Report

- a) **Presentation of bills and payment of bills**
A motion was made by Christopher Lee to approve the payment of the bills. The motion was seconded by Bruce Mathes. All yeas and no nays. Motion passed #4.
- a) **Review of Financials**
Bruce Mathes gave an update on the financials.

9. Secretary Report

- a) **Review upcoming key dates, submissions, and Annual Schedule of Activities**-Upcoming key dates and submissions were reviewed.
- b) **Review matters to be placed on the agenda for the next meeting**
Chris Lee determined which items needed to be on the next agenda.

10. Meeting Schedule-The next meeting to approve the Budget and Appropriation Ordinance is on July 30, 2024, at 6:00 pm.

The next regular meeting is on August 6, 2024, at 6:00 p.m.

11. Adjournment-A motion was made by Christopher Lee to adjourn the meeting at 7:26 p.m. The motion was seconded by Bruce Mathes. All yeas and no nays. Motion passed #5.

Ann Doubet, Administrative Clerk