

Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890
March, 2024 6:00 p.m.

Germantown Hills Fire Protection District Board:

Present:

Christopher Lee, President
Kelly Thannum, Secretary
Bruce Mathes, Treasurer

Absent:

Officers also present:

Chip Wilmot, Fire Chief
Mark Shaw, Asst. Chief
Jai Windish, Division Chief-EMS
Ryan Williamson, Division Chief/Administrator
Chad Dawson, Asst. Chief

Absent:

Kevin Meyer, Asst. Chief

Other department members present:

Jed Bauman
Will Kemper

The Fire Department was open to the public.

1. Call to Order and Roll Call- President Christopher Lee called the regular meeting to order at 6:00 p.m. and roll call was taken.

2. Approval of Minutes-The minutes from the last meeting were reviewed.

- a) **Regular Meeting of February 6th, 2024** -A motion was made by Christopher Lee to approve the regular meeting minutes from February 6th, 2024. The motion was seconded by Kelly Thannum. All yeas and no nays. **Motion passed #1.**

3. Public comments on Agenda and Non-Agenda Items and Correspondence – Thank you notes from the community were shared.

4. Officers Report

Chief Wilmot gave the run report and equipment report. There was nothing to report on Personnel.

Equipment Repairs – Chip Wilmot reported an issue with the Liquid Spring system on Medic 1. It was repaired by Truck Centers.

New Equipment in Service – Chip Wilmot reported obtaining an Emergency Plug which is used to disable an electric vehicle – making the vehicle think it is plugged in for charging. The cost is estimated to be \$800.

Equipment on Order – Chip Wilmot gave an update on 1602's replacement. Chip Wilmot expects to send a team to the factory in July 2024. Expected delivery is October 2024.

Training – Chip Wilmot said March training will be on Hazardous Materials. This is a reattempt of a previous training. We continue to wait to hear back from the Environmental Protection Agency in obtaining a burn permit for the acquired structure.

Chip Wilmot reported that the Easter Egg hunt in partnership with Christ Church will be March 23, 2024.

Chad Dawson stated that he worked on the OSHA report.

Jai Windish reported that all VA claims were resolved. We finally received the GEMT bill for Q1 and Q2 which was approximately \$17,000. This was promptly paid. Bruce Mathes asked for a ballpark estimate for Q3 and Q4. Jai Windish mentioned updated rates. Medicaid will pay \$250 less per transport.

Mark Shaw mentioned the Hazardous Materials training. Training was completed with the Metamora Fire Department. Planned on night ops search and rescue Emergency Management Agency training. Tentative burn dates for the 116 property are April 20 or April 27, 2024.

5. Old Business

a) **Discussion and possible action regarding Decennial committee's activities.**
Nothing to report

b) **Discussion and possible action regarding bookkeeping and payroll services.**

Ryan Williamson updated the board on issues with new payroll system (child support and alimony was not paid, the company did not support). Bruce Mathes reported that they were aware of the problems and were trying to fix the issues. Ryan Williamson shared that the money was deducted from employees' accounts but the money was not sent out. Checks were eventually sent out to the intended recipients. Bruce Mathes reminded the board that the contract with KAVU is for a year and that Total Income Tax is month to month. He recommended that we stay with our current arrangement for three more months. Discussion ensued.

- c) **Discussion and possible action regarding Paid Leave for All Workers Act.**
Jai Windish reminded the board that we need to contact our lawyer regarding this issue to be certain we are compliant as we have unique issues. Discussion ensued.
- d) **Discussion and possible action regarding Human Resources policies – This was tabled**

6. New Business

- a) **Discussion and possible action regarding next Secretary of GFPD Trustee Board –** Chris Lee made a motion to appoint Greg Neaveil as a replacement for Kelly Thannum as Secretary of the GFPD. The motion was seconded by Kelly Thannum. All yeas and no nays. **Motion passed #2.**

7. Human Resources – None

8. Treasurer Report & Presentation of bills and payment of bills

- a) **Discussion and possible action regarding the authorization of bills presented for payment**
A motion was made by Christopher Lee to approve the payment of the bills. The motion was seconded by Kelly Thannum. All yeas and no nays. **Motion passed #3.**

- b) **Review of Financials**
Bruce Mathes reported the need to shift over budgeted expenses with EMS. He is working on compensation with Fire. The department will need to watch their expenses for the next three months. Discussion ensued.

9. Secretary Report

- a) **Review upcoming key dates and submissions**
Chris Lee and Kelly Thannum set a preliminary agenda for the April meeting.

10. Meeting Schedule-The next meeting is on April 2nd at 6:00 pm.

13. Adjournment-A motion was made by Christopher Lee to adjourn the meeting at 7:08 p.m. The motion was seconded by Kelly Thannum. All yeas and no nays. **Motion passed #4.**

Kelly Thannum
Secretary, GFPD